**Anonymous Pharmaceutical Manufacturer**  
Sector: Manufacturing | Size Range: 100-249 Employees | Interviewed: 4/14/2020

**The Company**  
The company is in the pharmaceutical manufacturing industry, manufacturing drug delivery systems.

**Staffing**  
The nature of the company’s work requires that many of their employees continue to report to the worksite. Many of their exempt employees (roughly 25% of their workforce) are able to work from home and do so. Members of their quality control department and maintenance workers, as well as about 100 employees in pharmaceutical production continue to report into the office, though not all at the same time. Their quality control department now operates with two shifts instead of one.

**Communication and Coordination**  
The company’s leadership prioritizes communication with employees. The CEO shares a daily COVID update with employees. All the Vice Presidents, the Director of Human Resources, and the safety, engineering, and maintenance heads have daily pandemic conference calls each morning.

**Health and Safety in the Office**  
COVID-19 started to impact the company in mid-March, and they responded initially by socially distancing and cleaning more thoroughly. They would speak with employees who had tested positive and those who came into close contact with them. As COVID-19 has become more widespread, concerns over maintaining staffing have increased. When an employee tests positive and stops coming into the worksite, other employees who have come into contact with that employee follow,